

Vendor Reservation Request

Please complete this form and click the "Submit" button at the bottom of the page to finalize the application. This sends the form directly in without the need to mail the information in. This form is for Outdoor & Food Alley Vendors to request a reservation for the 2021 Kiwanis Ogeechee Fair, October 18 - October 23. This form is NOT an ACCEPTANCE as a vendor. You will be notified of acceptance.

Vendors are allowed to show a video or slides and display products (family oriented please).

No raffle tickets may be sold

No games of chance allowed

No product promoting or glorifying any illegal substance or product allowed.

No alcohol may be sold or distributed on the fairgrounds.

Outdoor Vendors ONLY: Outdoor vendor space is based on a standard front foot of \$55.00 per foot with a standard depth of 10'. Frontage foot includes awnings, displays, and trailer hitches. Outdoor vendors will be assigned a set space.

Vendors from previous year will have first right of refusal to return. Outdoor Vendors will be supplied with three (3) vendor ID badges for use during the fair, which will grant access through the Vendors Gate (Rear Gate). Vendor ID Badges are to be worn at all times on the grounds. Additional ID badges may be purchased for \$30.00 each or day passes may be purchased for \$5.00 each. An Outdoor Vendor Coordinator will issue passes when booth setup is complete.

Food Alley Vendors ONLY: Vendor space in Food Alley is based on one-unit space. All Food Alley units are \$630.00. Each unit is an individual vendor space, but multiple units may be rented. No vendor can re-sell or sub-lease their space without written permission from fair management. Vendors from previous year will have first right of refusal to return.

Food Alley Vendors will be supplied with four (4) Vendor ID badges for use during the fair, which will grant access through the Vendors Gate (Rear Gate). Vendor ID Badges are to be worn at all times on the grounds. Additional ID badges may be purchased for \$30.00 each or day passes may be purchased for \$5.00 each. An Outdoor Vendor Coordinator will issue passes when booth setup is complete.

Insurance: Vendors are required to maintain liability insurance for the entirety of the event. Vendors may submit a Certification of Insurance (ACORD) that indicates the Kiwanis Club of Statesboro, Inc. is additional insured for \$1,000,000 to cover the event. That Certificate of Insurance must state the following specifically: Kiwanis Club of Statesboro, Georgia, INC DBA Statesboro Kiwanis Ogeechee Fair is Additionally Insured. Dates - 10/18/21 - 10/23/21. This MUST BE RECEIVED NO LATER THAN SEPTEMBER 1, 2021 and MUST COME DIRECTLY FROM YOUR INSURANCE COMPANY OR AGENT. If you do not have a certificate of insurance (ACORD), a fee of \$65 will be added to your rental fee. We will not be accepting deposits, security deposits, nor any refundable funds. Vendor shall be responsible for providing insurance for damages to their own equipment and/or food items.

Upon notification of acceptance as a vendor, please complete, and return the following by Sept 1, 2021

"Kiwanis Ogeechee Fair Vendor Agreement"

The Certificate of Insurance, or \$65 to be added to our rider.

Rental payment

Rental payments can be made to:

Kiwanis Club of Statesboro
P.O. Box 472
Statesboro, GA 30459